

Trinity Lutheran Church Council Meeting: 12/18/2018 **Approved 01/15/2019**

The following members were in attendance at the meeting:

President Micah Reitan
Vice President Mark Schmidt
Secretary John Boone
Treasurer Kent Curtis
Member at Large Marilyn Hall
Member at Large Liz Gimmestad
Member at Large Karen Kirkmire-Wilson
Member at Large Dirk Howe
Member at Large Deb Johnson
Member at Large Dave Hamburg
Pastor Hector Garfias-Toledo

Absent: Member at Large Sarah Crane, Staff Norma Aamodt-Nelson

Visitors: None

The meeting was called to order at 6:50 pm after a reflection by Member at Large Deb Johnson. A quorum was present.

1. A motion was made and seconded to approve the Council Meeting Minutes dated 11/17/2018 as presented. The motion carried.

The meeting was paused so that the Council could attend the Preschool Christmas Pageant and was restarted at 7:43 pm.

Reports:

- 2. Executive Board** – Micah Reitan. See attachment. TLC/POG property lease, the MOU, and Crown Castle cell tower lease status update was provided. A motion was made and seconded to authorize Micah to sign the Crown Castle cell tower lease as presented with the rental income to be passed to POG per the MOU. Trinity Schools legal update was provided.
- 3. Secretary Report** – John Boone. 11/17/2018 Council Committee Meeting Minutes were approved.
- 4. Treasure's Report** – Kent Curtis. See attachments. For the month of November 2018 income was less than budgeted by \$25,802.00, expenses were less than budgeted by \$28,619.00, and expenses exceeded income by \$24,402.00. Year-to-Date contributions were \$1,027,655 or 89.84% of the amount budgeted, total expenses were \$90,249.00 less than budgeted, with expenses exceeding income by \$89,927.00. 2019 draft budget discussion to occur later in the meeting.
- 5. Pastor's Report** - Pastor Hector Garfias-Toledo. See attachment. To avoid burnout of church members and ministry leaders mentoring of new leaders needs to occur. New Member classes are to start and may include guest speakers from various TLC ministries. Pastor Hector will be teaching at an ELCA church planting seminar in Las Vegas on February 5-8, 2019.

6. **Staff Reports.** See attachments for reports from Schools (Kris Dudak & Nanette Erban), Office (Debbie Jeske, Josh Judd-Herzfelt & Kelly Apling), Worship, Music and the Arts (Norma Aamodt-Nelson), Faith Formation (David Greenlee), and Facilities (Dean Hall).
7. **Marquee (Sign) Committee** – Marilyn Hall. So far four bids have been received to just replace the two-sided black box, not the whole sign, because of zoning limitations. Trying to get to a decision point by January. Of the four bids, the bid from NW Sign at approximately \$35,000 appears to be the best choice, but hoping to receive a lower price and should have budget estimate in time for budget discussion following the December 18 Council meeting. A detailed proposal to the Council for the purchase the Marquee replacement would be appreciated.
8. **New 15 Passenger Van** – Micah Retain for David Greenlee. See Proposal, Attachment A. An anonymous donor will pay for the van as a Christmas gift to TLC.

Actions:

9. **The 2019 TLC Budget – Preliminary Discussions:** See attachment. Reviewed new line items added to the budget for 2019. Work will continue on the 2019 budget by the Finance Committee (Kent Curtis, Dave Hamburg, Josh Judd-Herzfeldt, Pr. Hector, and Micah Reitan) for presentation at the Forums on January 6 and 13, and for the Congregation's vote at the January 20, 2019, Congregational meeting.
10. **Staff Accrued Vacation Time:** Extra time was given to the end of 2018 for the staff to use up accrued vacation, but they still have too many hours left to use. A motion was made and seconded to extend the time to March 31, 2019 for the staff to use, or otherwise lose, any remaining accrued vacation time with follow-up by the Personnel Committee. The motion carried with one abstention.
11. **Administrator and Handy-(wo)man Hiring and TLC-PS & CDC "School Board":** See Attachments B-G. Further Council discussions held over to the January Council meeting following additional review by the Personnel Committee.
12. The meeting was adjourned at 10:10 pm with prayer by Pastor Hector.
13. The next regular Council meeting will be held on Tuesday, January 15, 2018, at 6:45pm.

Secretary John Boone