

## **Trinity Lutheran Church Council Meeting 06/16/2020**

The following members were in attendance at the meeting via Zoom:

President Sue Carlson, Vice President Carl Setzer, Secretary Cecilia Fisher, Treasurer David Gunderson, At Large Members: Colleen Collins, Sam Sommerman, Bill Hunnewell, Brian King, Michelle Reitan, Dagfinn Melby

Staff: Pastor Hector, Pastor Jade, Don Boelter

Absent: Ann Ndirangu

Visitors: None

The meeting was called to order with prayer at 6:10pm by Sue Carlson. A quorum was present. The meeting was recorded. She opened with devotions and prayer.

**A motion was made, and seconded to accept the Agenda. No additions were made. Motion carried.**

**A motion was made, and seconded to accept the Minutes of 5.19.2020. Corrections were made. Motion carried.**

### **Executive Reports:**

1. **Treasurer's Report** – Name correction sent to Debbie by John. Topics covered; 2020 finances will not show the PPP (Paycheck Protection plan, \$164,698 in Washington Federal checking) additional monies until it is officially a Grant, currently it is in loan status. The PPP (Paycheck Protection plan) is still in the process of developing new criteria for forgiveness. It has allowed for full employment of teachers during the shutdown. The PPP (Paycheck Protection plan) base period is Feb 15-June 20. If the PPP is not forgiven it will be an extremely low interest loan that Trinity will keep regardless due to the low interest. The difference of \$164,698 is in our liquid assets. Trinity has spent \$117,303.93 of the \$282,001.88 on payroll and David was not sure if any has been spent elsewhere at this point or if Trinity is waiting to find out what spending options it will have to qualify for forgiveness. Without the PPP the CDC (Child Development Center) would have had to shut down. CDC will not exceed credit-income status. May 2020 facilities use shows zero spending because the Chinese Church is not paying, as they are not meeting. An amount for facilities use will return hopefully before the end of the year. The budget will be different as well for Payroll in November. POG (Point Of Grace) has its own mortgage and is in the process of a Refinance and on track to be concluded by August. Chinese church is in negotiations about possible online streaming at TLC (Trinity Lutheran Church). This could be possible income, but we would have to show others how to use the equipment. See attached report.
2. **Vice President**– Carl Setzer No report
3. **President's Report** – Sue Carlson. See her attached report.

### **Staff Reports**

#### **4. Administrator Don Boelter-**See attached report

**A motion was made and seconded** to approve the purchase of audio video equipment needed that could cost somewhere around \$13,000-15,000. This was needed for Covid-19 livestream worship to improve audio and visual equipment. Right now it is working but in order to remain an option for long term, we will need 3 new cameras with remote control to support streaming and new PC for better zoom. This will also solve the sound problem. This can be viewed as an investment in ministry with new opportunities. Tech team will advise on purchases. Live vs recorded and streaming will stay at Trinity. **The motion carried.**

LNC is pursuing 4 grants and large donors. Codes- still working out details.

**Other Staff reports** are attached.

**CDC Director-Nanette Erban-** TLCDC is reporting to TLC monthly and they have their own budgets and report to treasury and at staff meetings and to council quarterly.

**5. Pastor Jade-** see attached

**6. Pastor Hector-**see attached

#### **Actions**

**7. Council Procedures-** Sue gave instructions on report deadlines and other council procedures outlined in the Constitution.

#### **8. Conversation on Personnel Committee**

As needed council can form committees-? Who has authority role? How often should they meet? What about nominating a committee as needed/ concerns about making decisions without council. Council will decide about CEO (pastor). Will the Personal committee define a conflict and a resolution? The church has been involved in a conflict with staff. We need an answer about how to resolve. The last committee was not good at having steps about how to handle a situation and what their role is. Council can form steps and procedures. Previous members will be contacted to see if they want to continue to serve. See attached suggestions from ELCA.

#### **9. CoVid-19 Task Force**

**A motion was not required** to start the process of putting together a 'Covid-19group/team. This would be an advisory group that would meet and be able to answer questions about PPE (Personal protective equipment), safety of returning and regulations. How long would we keep a team for this- one year? Don will start the process. Names were suggested for him to pursue.

#### **10. #BLM- How do we respond?**

Reader board- the subject of putting a BLM (Black Lives Matter) sign up on Trinity's reader board was brought up by Samantha. Pastor Hector posed the thought about how to intentionally change who we are at Trinity and how that reflects who we say we are. Should a person in this profession be contacted to educate Trinity on the subject of BLM. Ideas that were suggested in no order:

1. Immediate short response by Fri.
2. Instill new culture.
3. Consultants/parallel to intellectual practice.

4. Assessments.
5. ELCA resources??
6. Michelle shared a story about Micah
7. Conscientious and careful about white privilege
8. How do we move forward?
9. Speakers, educators or personal experience.

Names were suggested from Trinity members to begin conversation. Colleen Collins and Sam Sommerman will join a team of others. A letter will also be sent to the congregation. Ideas for the reader board should be sent to Sue by Thursday.

The meeting was motioned to adjourn by Michelle Reitan, and seconded. Motion carried.  
The next regular Council meeting will be held on Tuesday, July 21, 2020 at 6:00pm via Zoom.

Cecilia Fisher, Secretary