

trinity lutheran church and schools
Semi-Annual Congregational Meeting (via Zoom)

Sunday, January 31, 2021

This meeting will be recorded for verification

AGENDA

I. Call to Order and Invocation

President Sue Carlson

Instructions for the meeting procedures

II. Approval of Agenda

III. Approval of Minutes – *Congregational meeting held May 31, 2020 & June 14, 2020*

ballot items (iv–viii)

You will find the ballot on Trinity's website (trinitylutheranchurch.com/council). Please print this off. See instructions below.

IV. Approval of Council and Committee members that will begin shadow duties

Vianne Reay

V. Acceptance of NW WA Synod Voting Delegates

VI. Acceptance of Constitution Amendment

VII. Acceptance of Bylaw Additions

VIII. Acceptance of 2021-2022 Budget

Treasurer David Gunderson

IX. Update of the Ministry Site Profile Task Force

Mark Schmidt

X. Installation of the Call Committee for an Associate Pastor

XI. Update on the Worship & Music position

XII. Instructions for Voting Ballot Drop-off & Electronic Voting

XIII. Suspension of Meeting until February 21, 2021

XIV. Benediction

*Please **email ballots** to ballot@trinitylutheranchurch.com or **drop off ballots at Trinity** on February 2, 10:00 AM—Noon & 4:00—6:00 PM, February 4, 2 – 4 PM; or **mail to Trinity** (must be postmarked by February 5, 2021).*

Minutes - TLC Congregation Meeting: May 31, 2020 - Draft for approval

Following a combined single worship service at 10:00am via live stream and Zoom, Council President Sue Carlson called the Bi-Annual Congregational Meeting to order at 11:17 AM via live stream and Zoom. A quorum was present (at least 93 members were identified as participants). See the attachments for the Agenda.

1. **A motion was made and seconded** to approve as presented the Congregation Meeting Agenda as presented. **By unanimous voice vote the motion carried.**

2. **A motion was made and seconded** to approve as presented the minutes from the Congregation Meeting on January 12, 2020, and the Special Congregation Meeting on February 9, 2020. **By unanimous voice vote the motion carried.**

3. Following a presentation of the Trinity Lutheran Church and Schools year-to-date financial status by Treasurer David Gunderson **a motion was made and seconded** that the Congregation vote to ratify the Council's actions taken to establish a \$60,000 line of credit to be used to sustain Trinity's Schools. **By unanimous voice vote the motion carried.** This action is to be voted on by the Congregation using the attached written ballot.

A motion was also made and seconded that the Congregation vote to ratify the Council's actions to secure a CARES Act forgivable Paycheck Protection Program loan from the Small Business Administration through Washington Federal Bank for \$282,001.88. **By unanimous voice vote the motion carried.** This action is to be voted on by the Congregation using the attached written ballot.

4. **Election of Council & Committee Members:** The following slate of candidates for 2020-2021, was presented by past Council President Micah Reitan on behalf of the Nominating Committee:

Congregation Council:

Carl Setzer, Vice President
Cecilia Fisher, Secretary
Bill Hunnewell, Member at Large
Brian King, Member at Large
Dagfinn Melby, Member at Large
Michelle Reitan, Member at Large

Endowment Committee:

Julie Buetow
Jayne Meyer

Nominating Committee:

Jamie Curtis
Mark Bergquist
Vianne Reay
Pam Steberl
Karen Kirkmire-Wilson
Dirk Howe

Audit Committee:

Sarah Zabel

A motion was made and seconded that the Congregation vote to approve the slate of candidates as presented. **By unanimous voice vote the motion carried.** This action is to be voted on by the Congregation using the attached written ballot.

5. **Election of the Call Committee:** The following slate of candidates for 2020-2021 was presented by Council President Sue Carlton:

Carolyn Boone
John Cheshier
Mary Eaton
Jayne Meyer
Jessica Postma
Cathy Rankin
Michael Reay

A motion was made and seconded that the Congregation vote to approve the slate of candidates as presented. **By unanimous voice vote the motion carried.** This action is to be voted on by the Congregation using the attached written ballot.

6. **Ratification of the Bylaws to the Constitution:** Member at Large Sam Sommerman explained the process by which the initial Bylaws had been reviewed and approved by the Council for presentation to the Congregation for review and comment. As a result of a recent Congregational Forum, additional changes were made to the initial Bylaws. **A motion was made and seconded** that the Congregation vote to approve the Bylaws with amendments as presented. **By unanimous voice vote the motion carried.** This action is to be voted on by the Congregation using the attached written ballot.

7. **Introduction of the Ministry Site Profile task group:** President Sue Carlton explained the need for this task group as part of the process of calling an associate pastor, and introduced the following members who agreed to be members of this task group:

Sharon Hofferber
Steve Johnson
Mark Schmidt
Peggy Setzer

President Sue Carlton led an open discussion with the Congregation regarding “Our Entering the Age of Social Distancing” and how we feel about coming back to Trinity for worship or activities, which was followed by acknowledgments to those who have worked so hard to continue the work at Trinity Lutheran Church and Schools, remarks by Pastor Hector, a tribute to Norma Aamodt-Nelson, and a closing prayer and song.

At 12:25 PM the meeting was continued until June 14, 2020 at which time the meeting will be resumed via live stream and Zoom, and the election results will be announced.

Secretary – John Boone

Minutes – TLC Congregation Meeting: June 14, 2020 - Draft for approval

Following a combined single worship service at 10:00am via live stream and Zoom, Council President Sue Carlson resumed the Bi-Annual Congregational Meeting from May 31, 2020 at 11:18 AM via live stream and Zoom. A quorum was present (at least 52 members were identified as participants).

1. Treasurer David Gunderson presented updated financial information showing that through May 2020, income is 2% below budget, and that the CARES Act forgivable Paycheck Protection Program loan from the Small Business Administration through Washington Federal Bank for \$282,001.88 is to be spent in an 8 week period starting from its receipt.
2. President Sue Carlson advised that the work of the Coordinator of Worship & Music Task Force continues and that applications received will be reviewed at their next meeting on June 18, 2020.
3. **May 31, 2020 Election Results:** President Sue Carlson announced that of the 140 ballots received, 127 ballots approved the entire slate of candidates presented and ratified the application for the Payroll Protection Program loan, the issuance of the line of credit to Trinity Schools, and the Constitutional Bylaws; 9 ballots did not approve the entire slate of candidates but did ratify the financial matters and the Constitutional Bylaws; and 4 ballots were invalidated for not providing the voters name.

A motion was made and seconded to adjourn the Bi-Annual Congregational Meeting from May 31, 2020. **By unanimous voice vote the motion carried.**

The meeting was closed by with prayer by President Sue Carlson at 11:25 AM.

Secretary – John Boone