

Trinity Lutheran Church and Schools December 15, 2020, Council Meeting Minutes:

In Attendance:

- Sue Carlson, President
- Dagfinn Melby, Vice President
- David Gunderson, Treasurer
- Carl Setzer, Secretary
- Michelle Reitan, Member At Large
- Colleen Collins, Member At Large
- Sam Sommerman, Member At Large
- Bill Hunnewell, Member At Large
- Cecilia Fisher, Member At Large
- Don Boelter, Church Administrator
- Pastor Hector Garfias-Toledo

Guests:

- David Jordan, LYNC Project Manager
- Emily Wheeler, Partner ARC Architects
- Mark Schmidt, Ministry Site Profile Task Force
- Sharon Hofferber, Ministry Site Profile Task Force

Absent:

- Mbaire Nettles, Member At Large
- Brian King, Member At Large
- Pastor Jade Yi

Meeting called to order at 6:15 pm by Sue Carlson

1. Opening of the Meeting:

- Colleen Collins opened with a devotional and prayer

2. Acceptance of the Agenda

- a. Sam Sommerman moved, Michelle Reitan seconded
- b. Carl Setzer added a request to adjust the Council meeting days from Tuesdays to accommodate his class schedule (see item 8).
- c. Motion with addition carried

2. Acceptance of the Minutes

- a. Dagfinn Melby moved to accept the minutes, David Gunderson seconded
- b. Change "emotion" on line 8, bullet a to "motion"
- c. Minutes with change above approved unanimously

3. Update on LYNC project (Lynnwood Neighborhood Center)

Presented by Emily Wheeler

- a. They need to route 3 phase power from the southeast portion of our property
 - i. .Reference pages 7 and 8 of the council packet
 - ii. They will need to provide an easement for this work.
 - iii. Per the drawing (attached), we're opting for option 1A to save trees
 - iv. The easement will be needed in a year to a year-and-a-half. It will be presented to the congregation for approval.

4. Update on the Ministry Site Profile Task Force

- a. Presented by Mark Schmidt
- b. MSP is nearly complete. Needs documentation added.
 - i. Should have that shortly
- c. Remainder of our Process:
 - i. Synod guidelines for salary require council approval.
 - ii. Recommendation: have a forum to discuss the report to the congregation in mid-January, then have a congregational affirmation of the final document.

5. Congregational Meeting Preparations:

- a. Discussion on ballots, meeting date February 21, 2021
 - i. Sam Sommerman moved, David Gunderson seconded to hold the annual meeting on January 31st, and then suspend the meeting until February 21,2021 to deliver the results
 - ii. Approved unanimously
- b. Approval of 2021 Budget - David Gunderson
 - i. PPP loan was forgiven except for \$4,000.plus
 - ii. Will add the final 2020 numbers once we close the 2020 books, shortly after the end of the year.
 - 1. David will have the final numbers by January 8th
 - 2. We will hold a special council meeting on January 11th to review the final budget and the final MSP
- c. Approval of 2021-2023 Council nominees
 - i. David Gunderson moved to approve the slate of candidates as presented on page 16, Sam Sommerman seconded. Approved unanimously.
- d. Selected a date for the second annual meeting: June 20, 2021

6. Living Water Update -see page 17

7. Reports

- a. Treasurer, David Gunderson
 - i. We'll discuss the residual amount of the PPP loan at the January 11 meeting
- b. President, Sue Carlson
 - i. Carl Setzer moved to shift the council meetings from the third Tuesday of the month to the third Thursday evenings until the end of March 2021 (January 21, February 18, and March 18) . Seconded by Bill Hunnewell. Approved unanimously.
- c. Administrator, Don Boelter
Minister of Faith Formation, David Greenlee

- d. Interim Coordinator of Worship and Music, David Horton
- e. Office Staff, Debbie Jeske & Josh Judd-Herzfeldt
- f. Preschool Director, Kris Dudak
- g. Pastor Jade
- h. Pastor Hector
 - i. Recommendation for Seminar
 - 1. Carl Setzer moved, David Gunderson seconded that we approve \$100 for Trinity to take part in the Building Resilience for Navigating Complex Times webinar.
 - a. Motion approved unanimously.

8. Closing Remarks

- a. We, as a council, greatly appreciate Pastor Jade's amazing contributions to Trinity.

9. Adjourn

- a. Dagfinn Melby moved, Carl Setzer seconded a motion to adjourn the meeting at 8:45 pm.
- b. We closed the meeting with a prayer led by Pastor Hector.