

Trinity Lutheran Church and Schools November 17, 2020, Council Meeting Minutes:

In Attendance:

- Sue Carlson, President
- Dagfinn Melby, Vice President
- David Gunderson, Treasurer
- Carl Setzer, Secretary
- Michelle Reitan, Member At Large
- Mbaire Nettles, Member At Large
- Brian King, Member At Large
- Colleen Collins, Member At Large
- Bill Hunnewell, Member At Large
- Don Boelter, Church Administrator
- Pastor Hector Garfias-Toledo
- Pastor Jade Yi

Absent:

- Sam Sommerman, Member At Large
- Cecilia Fisher, Member At Large

Opening of the Meeting:

- **Sue Carlson opened with a devotional and prayer**

Meeting called to order at 6:10 pm by Sue Carlson

1. Acceptance of the Agenda

- a. Carl Setzer moved to approve the agenda as presented
- b. Dagfinn Melby seconded the motion
- c. Motion approved unanimously

2. Acceptance of the Minutes

- a. Michelle Reitan moved to approve the Council meeting minutes dated October 20, 2020
- b. David Gunderson seconded
- c. Motion approved unanimously

3. Council Position Changes

- a. Motion-I move the positions of Vice President be filled by Dagfinn Melby, Secretary-Carl Setzer, and At Large-Cecilia Fisher. These persons were elected by the congregation to the council but are now changing roles- was offered by Brian King. The motion was seconded and carried unanimously.

4. Discussion on staff open positions

- a. Music Director position
 - i. Sue will coordinate forums in the near future to engage the congregation in envisioning our vision for music

- ii. Are we envisioning part-time? Full-time? Multiple part-time people?
- iii. Music, both contemporary and traditional, are highly valued both during worship and community focused concerts.
- iv. TLCS needs someone with a wide range of experiences in styles of worship, multicultural, and intergenerational
- v. Worship needs to be relevant for younger generations of adults, families, and youth
- vi. What will worship look like post-pandemic? Will we be in a position to return to 3 services?
- vii. Lynnwood's demographics are changing. How can we incorporate our community's ethnic diversity into our music program?

5. Nominating Committee Report

- a. The committee has had success with most of the roles. They are having difficulty with Treasurer and Audit Committee roles.

6. Constitution and Bylaw Approval

- a. Personnel Committee
 - i. Not reflecting a change, rather a formalizing and memorializing the committee into the church's constitution. Page 6 of the council packet has detailed proposed descriptions for the committee.
 - ii. The next step is for this proposal to be voted on by the congregation for approval to be added to the constitution.
 - iii. Motion to approve the addition of the personnel committee to the constitution.
 - 1. Michelle moved
 - 2. Dagfinn seconded
 - 3. Motion approved unanimously
 - 4. Will be presented to the congregation at the January meeting and ratified at the June meetings.
- b. Motion that the council position descriptions be sent as written to the congregation for approval to add them to the bylaws
 - i. David Gunderson moved
 - ii. Brian King seconded the motion
 - iii. Motion approved unanimously
 - iv. Will be presented to the congregation for approval at the January meeting.

7. Capital Expense for the Roof

- a. As the roof is at the end of its functional life and has many operational issues, we reached out to J2 Building Consultants who evaluated our building for free. (Please see pages 12-16 in the council package.)
- b. Motion to authorize funding in the amount of \$33,400 to employ J2 Building Consultants, INC, to provide consulting services for roof replacement, stucco repair, and partial replacement from the Capital Improvement Dedicated Funds.
 - i. Dagfinn Melby moved
 - ii. Michelle seconded the motion

- iii. Amendment to the motion:
 - 1. David Gunderson proposed an amendment to approve \$28,900 for Phase 1 of the J2 proposal.
 - 2. Carl seconded the motion.
 - 3. Motion approved unanimously
- iv. Motion, as amended, approved unanimously

8. Sound/Video Tech Request

- a. We discussed a proposal from Don Boelter with options for the long-term setup for video and sound technology set up. The motion was tabled. We will explore this further at upcoming meetings.

9. Budget for 2021

- a. *Please see page 18 of the Council Packet*
- b. We will finalize a budget at our December meeting to present to the congregation.
- c. It was agreed to pay David Horton out of the transitional funds going forward.

10. Executive Reports

- a. *See Council packet pages 18-20*

11. Staff Reports

- a. *See Council packet pages 21-30*

12. Closing Remarks

Sue thanked the Council for their work on hard decisions tonight. We could celebrate moving forward on the roof project, budget and Constitutional amendment and Bylaw additions.

Colleen Collins will lead devotions at the December meeting. Pastor Hector will lead devotions in January.

Motion was made by David Gunderson and seconded by Bill Hunnewell to adjourn the meeting after closing prayer at 9:40 pm.