

The following members were in attendance at the meeting via Zoom:

President Sue Carlson
Vice President Carl Setzer
Secretary Cecilia Fisher
Treasurer David Gunderson

Members at Large: Samantha Sommerman, Bill Hunnewell, Brian King, Michelle Reitan, Dagfinn Melby and Mbaire Ann Ndirangu

Staff:

Pastor Hector Garfias-Toledo
Pastor Jade Yi
Administrator Don Boelter

Visitor: David Horton, Interim Coordinator of Worship and Music

Absent: Member at Large Colleen Collins

The meeting was called to order with a recorded song at 6:18pm by Michelle Reitan. A quorum was present.

1. **A motion was made by Sam and seconded to approve the agenda with the addition of the Racial Injustice Task Force report. The motion carried.**
2. **A motion was made by Michelle Reitan and seconded by Brian King to approve the Council Meeting Minutes dated 05/19/2020 with minor corrections. The motion carried.**

A motion was made and seconded to approve the Trinity Special Council Meeting Minutes dated 05/06/2020 as presented. The motion carried.

Executive Reports:

3. Treasurer's Report — David Gunderson said, April, May and June were months that Trinity was in the negative, but expenses dropped off so that helped. Don Boelter said that giving was all over the board. He said the Pointe of Grace mortgage closes this Friday and the title will transfer over, along with the cell tower lease. The lease payment will transfer, and property insurance will come off Trinity's insurance.

June was below budget significantly and it erased our surplus. June 2020 \$72,894. Compared to June 2019 \$98,382. Trinity is in the black \$15,498 because we budgeted income from the chiropractor and the Chinese church that is not happening, and quarterly contributions are low in June. Income compared to last year seems normal, even though \$20,000 less.

\$25,439 in WAFD (Washington Federal Bank) left of the PPP (Payroll Protection Program) loan. Some of the July expenses were applied to the PPP money. August 4th The Note- \$763,040 will go away as a fixed asset from the financial report. In the reserve accounts, the Operational amount is 1/10 what it should be (3months worth). The PPP balance that will remain unused

will be returned in the amount of \$4,047.32. The PPP forgiveness application is not ready per the banks, but SBA (Small Business Administration) is ready. When the banks are ready, we will apply for the forgiveness. % of the PPP was spent on the schools and less than h by the church to maintain staff and facilities. Once forgiven the used portion will be considered income and then we will decide how to allocate it. The school is hanging on by a thread but was able to maintain full employment and a few are on summer furlough to keep the same head count for the PPP. Nannette waited till the end of the loan to make changes. Furlough will be over at the end of August and there will be full employment by fall. The preschool will be lowering staff by 2, one of which is retiring and the other is on the fence about returning. The CDC enrollment is at 60% capacity right now and expects it will ramp up. They are doing well. Nanette was able to obtain a \$14,000 grant last month.

From the prepaid gift money (\$111,032)- a congregation member gives Trinity a tithe annually, and a % each month goes to the monthly contribution income. It is received at the beginning of the year and it is recommended that it is distributed this way due to the large sum.

4. Vice President's/Personnel Committee Report — Carl Setzer. None.
5. President's Report — Sue Carlson. See her attached report.
6. Staff Reports. See attached reports for Don Boelter, Debbie Jeske, David Greenlee, Nanette Erban

Don Boelter-Administrator-Ideas for the outdoor worship, safety precautions, supervising safety and ushers. Trinity's ushers are all in the ages of 80-90, that is not good. We need to recruit youth. David, Michelle and Brian volunteered. We will need about 10 people total. 3-5 ushers, 2-3 set up team and a tech and music team. It will be a car gathering. The cars in the back will remain in vehicles, while the front groups will come out of their cars and stay in their designated spaces. We figure about 50 cars. It will be a 20% lower risk by being outside and wearing masks will increase that percent. Worship attendance is in the average of about 120-150 views and the lowest being 115. We have had over 300 views over time. The Covid-19 Task Force will meet on 7/23/2020 to discuss safety issues.

The Personnel Team needs 2 more members. Sue Carlson and Carl Setzer will represent council.

LNC (Lynwood Neighborhood Center)- is a partnership with a lease. Trinity owns the land and there is no subletting. Our contact, Jan Nesse, has sent an update and building plans are delayed. It was noted that the grass on the property needs mowing.

7. Pastors' Reports — Pastor Jade Yi and Pastor Hector Garfias-Toledo — see attached

Coaching- worship team will be meeting in August. A budget needs to follow our meaningful services, the congregation has been encouraging.

Assistant to the Bishop, Pastor Yee will give a prerecorded sermon on August 2, 2020.

Actions:

8. Racial Justice Task Force- Members will be Sam Sommerman, Micah Reitan, Annabella King, and Mim Phillips. Pastor Hector and Pastor Jade will also attend. Sam reported that they will meet once a week until Sept 17th. They want to establish a culture that is proactive instead of reacting to a certain situation. The goals of this team are to encourage culture acceptance within the church and respond faster to issues like BLM.

9. Financial Concerns- 1) The roof is very close to needing replacement. It's time to start talking about planning to replace it. Don Boelter said that the roof should be fixed in the next couple months. There are soft spots, curled shingles, but not a safety issue yet. We can use 3 accounts for this: Cash, dedicated accounts and reserves. 3 estimates were \$230-\$250,000. Trinity also needs to replace the stucco (less expensive \$30,000.). The sewer also needs repairs, it backs up once a year. In the past it has been snaked or hydro-jetted with the same results, Beacon Plumbing says we should replace a portion, Roto Rooter says we should do a plastic interior lining on the smaller portion and Day and Nite thinks we should do the liner but that it won't solve things completely. Or we can get on a hydro-jet maintenance plan to avoid last minute repair costs. \$600 a shot scheduled every 6 months. \$10-\$13,000 to replace a 250' line. We need to go to the congregation about this expense.

2) Capital Fund-Traditionally we had put money into the fund for repairs, but that fund is shrinking. It was suggested to use some PPP loan funds-once forgiven- to add to our reserves.

3) Coaching-This is a new program to train leaders and future leaders. Stephen Ministers and Pastoral Care Ministers have started the process. The ELCA has coaching and training resources but they cost about \$325.00 per person. Pastor Hector would like to see a line item in the 2021 budget for this needed training.

10. Concerns to discuss this council term:

- Bylaw job descriptions
- Idea to change the order of the meetings to start with actions and then reports.
- How might we reposition our focus/values as we are not able to provide music (concerts, recitals etc.)
- As our congregation ages, how do we relate to future generations ● Inviting and partnering more with our school attendees
- Next month's council meeting will address budget for 2021 and focus on missional values

11. Council Retreat: The retreat has been scheduled for July 25, 2020 from 10am-3:00pm- via Zoom. Staff has also been invited to attend. A packet and invitation will be sent on Thursday 7/23/2020

12. The meeting was closed in prayer by Pastor Hector. A motion was made by David Gunderson and seconded at 9:00pm.

The next regular Council meeting will be held on Tuesday, August 18, 2020 at 6:00pm via Zoom.

Submitted by Cecilia Fisher, Secretary