

Trinity Lutheran Church and Schools February 18, 2021, Council Meeting Minutes:

In Attendance:

- Sue Carlson, President
- David Gunderson, Treasurer
- Carl Setzer, Secretary
- Dagfinn Melby, Vice President
- Michelle Reitan, Member At Large
- Colleen Collins, Member At Large
- Bill Hunnewell, Member At Large
- Brian King, Member At Large
- Don Boelter, Church Administrator
- Pastor Hector Garfias-Toledo

Guests:

- ***Nominees to the Council who will shadow current council members***
 - Bonnie Sheehan
 - David Fox
 - Mark Schmidt
 - Susan Erickson

Absent:

- Cecilia Fisher, Member At Large
- Mbaire Nettles, Member At Large
- Sam Sommerman, Member At Large

Meeting called to order at 6:00 pm by Sue Carlson

1. Opening of the Meeting:

- Devotional by Sue Carlson

2. Acceptance of the Agenda

- a. Meeting Packet page 1
- b. Michelle Reitan moved, Brian King seconded approval of the agenda
- c. Motion carried unanimously to

2. Acceptance of the Minutes

- a. Meeting Packet page 3
- b. Carl Setzer moved, Bill Hunnewell seconded approval of the minutes
- c. Motion carried unanimously

3. Approval of the New member to the Audit Committee

- a. Meeting Packet page 1

- b. Brian King Moved, Bill Hunnewell seconded the motion that the Council approve the addition of Linda Fargo to the Audit Committee. She will shadow until the June 2021 meeting and then be a full member yet unable to vote until the mid-year election meeting in 2022.
 - c. Passed unanimously
- 4. Background Checks**
- a. Meeting Packet page 2
 - b. Michelle Reitan moved that we run background checks on the council, constitutionally mandated committee members, volunteers working with children, vulnerable adults, and money. Seconded by David Gunderson .
 - i. Council discussed that the church administrator, Don Boelter, and Pastor Hector would be the only ones to know the results and disseminate the information at their discretion.
 - c. Unanimously approved.
- 5. Music position job description**
- a. Meeting Packet page 6
 - b. The council affirmed that Sue, in collaboration with Pastor Hector, will pull together a team of people to review our current description and update as appropriate. The Council will then review the updated description.
- 6. Dedicated Funds**
- a. Meeting Packet page 8
 - b. Council discussed the current dedicated funds, the structure, and purpose of those funds and groups, and is looking at ways to build awareness of the different group's work with the Council.
 - c. Sue will invite the group chairs to make a presentation to the council
 - d. Council is also looking at formalizing a dedicated funds policy.
- 7. Final prep for Congregational Meeting Feb 21, 2021**
- a. Votes are counted, materials are completed, presentation is crafted and ready.
- 8. Racial Justice Action Team**
- a. Meeting Packet page 9
 - b. Council discussed how we move forward as the committee disbanded.
 - c. Electronic sign will remain the same but What's Happening news will remove the Action team for contact
- 9. Re-entering the building/in-person worship**
- a. Meeting packet, page 11
 - b. Council discussed the process and issues with our reopening process.
 - c. Pr. Hector asked for feedback and a response from the council members so that it can be input in the plan. Council agreed to send feedback as early as possible.
- 10. Reports**
- a. Treasurer
 - i. Meeting Packet page 13
 - ii. Don Boelter reported that our 2nd PPP loan was approved and the money is in the bank.

- iii. David Gunderson noted that we may move our accounts to HomeStreet Bank as US Bank has closed the James Village branch, and HomeStreet has been extremely helpful to us.
- b. President
 - i. Meeting Packet page 14
- c. Administrator
 - i. Meeting Packet page 15
- d. Office Staff/Ministry Coordinator
 - i. Meeting Packet page 17
- e. Minister of Faith Formation
 - i. Meeting Packet page 18
 - ii. "Prayground" needs
 - 1. Meeting Packet page 19
 - 2. Council affirmed the work of the team and would like more information on the way to procure funds for the project.
- f. Interim Coordinator of Worship and Music
 - i. Meeting Packet page 22
- g. Schools-Child Development Center
 - i. Meeting Packet page 24
- h. Pastor Hector
 - i. Meeting Packet page 25

11. Closing remarks/celebrations

- a. Pastor Hector thanked the council for their work. He also thanked the tech team for their work on Sunday's service due to the snow. Extra work was needed to prerecord and zoom each section of the service.

12. Prayer & Adjourn

- a. David Gunderson moved, Brian King seconded a motion to adjourn the meeting after prayer at 9:15 pm.