

**AMENDED PROPOSED BYLAWS OF TRINITY CONSTITUTION OF 2018  
RECOMMENDATIONS FROM THE MAY 24<sup>TH</sup> BYLAW FORUM**

**C8.05.01.** A confirmed member who does not, for a period of one year, partake of Holy Communion, or support the Church with offerings, or does not appear to desire to participate in the life and worship of the Congregation shall be contacted by the Pastor (or the Pastor's representative) and be encouraged to actively participate. If, during the second year, the confirmed member does not actively participate, her/his name may be removed from the roster of confirmed members of the Congregation by the Council.

A child, neither of whose parents or guardians is a member of the Congregation, may be removed from the roster of baptized members if s/he fails to participate in the life and worship of the Congregation for a period of one year.

(Not Amended)

**C10.01.01.** The semi-annual meetings (two meetings) of the Congregation shall be held at a time, place, and manner determined by the Council.

(Amended for clarification that this is for the semi-annual meetings)

~~**C10.01.02.** The Council shall submit a comprehensive report to this Congregation at the annual meeting.~~

(Strike this. It is identical to C12.09)

**C11.01.01.** It shall be the duty of the Council President, Treasurer, and/or Church Administrator to sign any necessary legal papers on behalf of the Congregation.

(Not Amended)

**C11.02.01** Should an officer position be declared vacant, the Congregation Council shall elect, by majority vote, a successor until the next annual meeting.

(Amended to simplify and match wording of C12.03 for council)

**C11.02.02.** The Congregation will approve nominations for upcoming, open officer positions at a Congregation meeting held approximately six months prior to the meeting at which regular elections are held. Once approved by the Congregation, officer nominees will be encouraged to shadow the officer they will replace for the remainder of the outgoing officer's term. Officer nominees shall have voice but not vote at Council meetings. This will not preclude floor nominations at the twice-annual Congregational meeting where council member nominees are presented or elected.

(Amended because this was intended for Officers only. Not all council positions.)

**C12.01.01.** Staff members who are not members of the Council shall have voice but not vote on Council.

(Not Amended)

~~**C12.04.01.** The Council shall provide for an annual review of the membership roster.~~

(Strike this. It is identical to C12.07)

~~**C12.04.02.** The Council shall normally meet once a month. Special meetings may be called by the Pastor or the President, and shall be called by the President at the request of at least one half of council members. Notice of each special meeting shall be given to all who are entitled to be present.~~

(Strike this. It is identical to C12.11)

**C12.04.03** Renumbered to C12.08.01 (See below) fits better as a bylaw under C12.08

- C12.04.04** Renumbered to C12.04.01 because the first 3 recommended bylaws for C12.04 have been stricken or renumbered
- C12.04.01.** The Council annually shall nominate from among the voting members of the congregation, laypersons to serve as voting members of the Synod Assembly as well as persons to represent it at meetings of any conference, cluster, coalition, or other area subdivision of which it is a member. The number of persons to be chosen as voting members of the Synod Assembly by the Council and other qualifications shall be as prescribed in guidelines established by this synod.  
(Not Amended except for renumbering)
- C12.04.05.** Renumbered to C12.04.02
- C12.04.02** Additional duties and responsibilities of the Council and the staff may be defined in the Policies and Procedures Manual or continuing resolutions.  
(Amended to include continuing resolutions & renumbering)
- C12.05.01.** The fiscal year of the Congregation shall be set by the Council.  
(Amended to delete all items that are found in C12.05 which left this one item in the bylaw)
- C12.06.01.** The Council shall see that the provisions of the Policies & Procedures Manual are carried out.  
(Amended to remove “constitution, bylaws & continuing resolutions” because they are in C12.06)
- C12.08.01.** The Council shall have the duty and authority to maintain an adequate staff to meet the needs of the Congregation. Duties of this staff shall be defined by a written position description prepared by the Council. This staff cannot be expanded without Congregational approval expressed by a majority ballot vote of confirmed members present and voting at a legally called and conducted Congregational meeting. A call process will not be required unless the applicant is a Minister of Word and Service or Minister of Word and Sacrament.  
(Renumbered from C12.04.03 no wording amendments)
- C13.02.01.** The Nominating Committee shall:  
a. Not currently hold any other elected Congregational position.  
b. Select one of its members to serve as Chairman.  
(Amended to eliminate restating parts of C13.02)
- C13.02.02.** The initial meeting of a Nominating Committee shall be called and chaired by the Congregational President.  
(Not Amended)
- C13.02.03.** The task of the Nominating Committee shall be to provide a roster of at least one nominee for each vacant elective Congregational position with the exception of synod assembly attendees, who will be nominated by the Council.  
(Amended to include the exception so it would not conflict with 12.04.04)
- C13.03.01.** The Audit Committee shall:  
a. Not be members of the Council, the professional staff or a person who performs other financial duties of the congregation.

- b. The Audit Committee shall be responsible for assisting the Congregational Council in fulfilling its general oversight of the Congregation's accounts, financial reporting and internal control systems by reviewing the financial records annually.

(Amended to delete information that is in C13.03 and add other financial duties statement)

**C13.04.01.** The Mutual Ministry Committee provides feedback and can be a sounding board for the Pastor as he/she acclimates to the new culture of the Congregation.

(Not Amended)

**C13.05.01.** The calling of a Pastor (Minister of Word and Sacrament) shall require a call committee.

(Not Amended)

**C13.05.02.** The Call Committee shall elect appoint its Chair and follow the guidelines provided by the Council and the Synod.

(Not Amended)

**C13.05.03.** The calling of a Minister of Word and Service shall require a Call Committee.

(Not Amended)

**C13.05.04.** At such time as the Council considers initiating a Call process their instructions to the Call Committee must be approved at a Congregational meeting by a ballot vote prior to the establishment of the Call Committee.

(Not Amended)